



**Required for September 2017**

## **Midday Supervisor**

**Job Reference Code: FA15/1005**

**Salary: NJC 9 £7.97 per hour**

**Part time (8.75 hours per week), permanent post, term time only**

Furness Academy are looking for a Midday Supervisor to oversee the smooth-running of activities ensuring the well-being of all students during lunchtime.

The key responsibilities of this role will be to:

- Supervising students in the dining hall and other parts of the Academy
- Assisting SEN students with a variety of tasks
- Cleaning up spillages and sickness
- Helping to clear away food and stack tables and chairs after students have left the dining hall
- Ensuring students keep out of areas that are out of bounds, and do not leave the premises in accordance with the Academy policy
- Dealing with misbehaviour and reporting any problems they are unable to resolve
- Tending to students who are sick or injured, ensuring they receive appropriate medical attention, and reporting any serious accidents

Furness Academy is committed to safeguarding and promoting the welfare of its students. All applicants are subject to the requirements of the Safeguarding Children and Safer Recruitment in Education guidelines. This will include checks with past employers and the need for the successful applicant to hold or undergo a suitable enhanced DBS disclosure. The appointment will also be subject to two satisfactory references.

**Closing date for applications: 12 noon Friday 23<sup>rd</sup> June 2017**

**Shortlisting: Friday 23<sup>rd</sup> June 2017**

**Interviews: Friday 30<sup>th</sup> June 2017**

For further information regarding this post, please contact the HR Officer, Vicki Summerson, on 01229 484270 or [vsummerson@furnessacademy.co.uk](mailto:vsummerson@furnessacademy.co.uk)

To apply for this post please download an application form from our website at [www.furnessacademy.co.uk](http://www.furnessacademy.co.uk) or request one via emailing [vsummerson@furnessacademy.co.uk](mailto:vsummerson@furnessacademy.co.uk).